

The City of Tuttle encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodation. The City of Tuttle may waive the 48-hour rule if signing is not the necessary accommodation.

**CITY OF TUTTLE  
CITY COUNCIL AGENDA  
NOVEMBER 13, 2023 at 7:00 P.M.  
TUTTLE CITY HALL  
AUGUST NOWKA COUNCIL CHAMBERS  
221 W. Main, Tuttle, OK 73089**

Official action can be taken on items that appear on the agenda. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the City Attorney, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ORDER OF BUSINESS**

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

- a. PRESENTATION from Asher Manning regarding plans for Eagle Scout project
- b. INTRODUCTION of new employees

3. Discussion and questions regarding items on the consent docket

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.)

- a. APPROVAL minutes for City Council meeting October 9, 2023
- b. APPROVAL minutes for City Council workshop meeting October 9, 2023
- c. APPROVAL minutes for Special City Council workshop meeting October 30, 2023
- d. ACKNOWLEDGMENT receipt of payroll and claims for October 2023
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for October 2023
- f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for October 2023
- g. APPROVAL of City Council Meeting dates for Calendar Year 2024
- h. APPROVAL reappointment of Jay Brunson for Position 2 on the Board of Adjustment for a term ending June 30, 2026
- i. APPROVAL reappointment of Vickie Southard for Position 3 on the Board of Adjustment for a term ending June 30, 2026

- j. APPROVAL reappointment of Tyler Kincannon for Position 2 on the Planning Commission for a term ending June 30, 2026
  - k. APPROVAL reappointment of Brian McEntire for Position 2 on the Cemetery Advisory Board for a term ending June 30, 2026
  - l. APPROVAL reappointment of Deanna Hardesty Glazier for Position 3 on the Cemetery Advisory Board for a term ending June 30, 2026
  - m. APPROVAL reappointment of Cole Prestidge for Position 1 on the Parks, Recreation and Beautification Board for a term ending June 30, 2025
  - n. APPROVAL reappointment of Sarah Hites for Position 2 on the Parks, Recreation and Beautification Board for a term ending June 30, 2025
  - o. APPROVAL reappointment of Shad Riley for Position 3 on the Parks, Recreation and Beautification Board for a term ending June 30, 2026
  - p. ACCEPTANCE of Resignation from the Planning Commission of Richard Rolison for Position 3
  - q. ACCEPTANCE of Resignation from the Planning Commission of Chris Stehr for Position 4
  - r. APPROVAL of **Resolution 2023-10** regarding establishing the 9-1-1 Emergency Telephone Fee Rate beginning January 1, 2024
  - s. APPROVAL of **Resolution 2023-11** regarding selection of engineering firm for Oklahoma Department of Transportation bridge safety inspection contract
  - t. APPROVAL of engagement letter with Crawford & Associates for certain financial services for FY 2024
  - u. APPROVAL of PILOT (Payment in Lieu of Taxes) 2023 for Tuttle Housing Authority in the amount of \$1,828.07
  - v. APPROVAL to surplus two repeater radios for Police Department and sell to Lawton Communications for \$400.
  - w. APPROVAL **Budget Amendment 2023-13** regarding transfer of funds from 01 General Fund to 09 EMS Fund
  - x. APPROVAL to surplus four repeater radios for Emergency Management Department and sell to Lawton Communications for \$2,000.
5. CONSIDERATION of Items Removed from Consent Docket
6. INFORMATION AND REPORTS
- a. City Manager and Department Reports
  - b. Council Member Reports
7. COMMUNITY DEVELOPMENT
- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Ordinance 2023-13** (PC 2023-32) request of Cornerstone Associates LLC request to rezone from A1 to R1 located at 305 NW 1<sup>st</sup> St
8. GENERAL GOVERNMENT
- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Ordinance 2023-12** regarding TSET (Tobacco Settlement Endowment Trust)
9. STREETS
- a. None

10. PUBLIC SAFETY

- a. None

11. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the Annual September Review of the Managerial Performance of the Tuttle City Manager. Said Review may be conducted during this meeting or scheduled for a later date. It is anticipated that the City Council may choose to convene in Executive Session to address this Agenda Item. If so, the anticipated Executive Session shall be held and conducted pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1) to Discuss the employment of the Tuttle City Manager, including but not limited to the Managerial Performance of the Tuttle City Manager. Action on this item, if any, will occur in open session pursuant to a publicly recorded vote.

1. CONSIDERATION action related to Executive Session Item 11a

**NEW BUSINESS  
ANNOUNCEMENTS**

1. City Council Workshop Meeting on Monday, November 27, 2023 at 6:00 p.m.
2. City Council Meeting on Monday, December 11, 2023 at 7:00 p.m. (workshop at 6:00 p.m.)

**ADJOURNMENT**

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting, was filed with the City Clerk of the City of Tuttle on the 14<sup>th</sup> day of November 2022 and that agenda of said meeting was posted on the website for the City of Tuttle and at the current City Hall, 221 W. Main Street, Tuttle, OK at 1:00 p.m. on the 9<sup>th</sup> day of November 2023.

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Wendy Marble, City Clerk