

## Minutes

THE TUTTLE PLANNING COMMISSION MEMBERS MET IN A PUBLIC MEETING ON **FEBRUARY 6, 2023** AT 6:30 P.M. AT THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: BRAD TRAXLER, CHRIS STEHR, JUDY PRESTON AND RICHARD ROLISON

MEMBERS ABSENT: TYLER KINCANNON

STAFF PRESENT: DANA SCHOENING, BRYAN BALENSEIFEN, AARON SLATTERY, KELLY DEATHERAGE, JENNIFER MANGHAM AND WENDY MARBLE

OTHERS PRESENT: CHARLES GARRETT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Rolison opened the meeting at 6:30 p.m.

**ROLL CALL** Deatherage called the roll and declared a quorum present

### **ORDER OF BUSINESS**

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of minutes from January 3, 2023, meeting.

**Motion was made by Traxler, seconded by Preston to approve minutes from the January 3, 2023, meeting.**

**Motion carried as follows:**

**Aye: Preston, Stehr, Traxler and Rolison**

**Nay: None**

2. PUBLIC HEARING, DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **PC 2023-01** request for rezoning from C-2, R-1 to C-5 located in the 5400 Block of E SH-37.

**Balenseifen presented merging three lots to two and rezoning to C-5. Garrett stated he has a tenant for the building but no other plans, but he will develop the property.**

**Rolison opened the public hearing at 6:33 p.m.**

**Rolison closed the public hearing at 6:33 p.m.**

**Motion was made by Traxler, seconded by Preston to approve PC 2023-01 request for rezoning from C-2, R-1 to C-5 located in the 5400 Block of E SH-37.**

**Motion carried as follows:**

**Aye: Preston, Stehr, Traxler and Rolison**

**Nay: None**

3. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **PC 2023-02** request for approval of Deer Ridge Run Re-plat in Phase 2.

**Balenseifen presented the oil site was removed, lots were changed to make better building sites, with a lot line adjustment on 2 lots. He stated 3 of 2 lots were replated and dedicated right-of-way connection to Jaden Court stays the same. Traxler asked if this is a drivable street and Balenseifen stated yes it is a 50ft street. Traxler asked what the agreement with city about the street is. Balenseifen stated he is not sure how it came**

about. Schoening stated road to be city responsibility likely because only one way in and out. Balenseifen stated it took place about 4 years ago and there is a signed agreement.

Motion was made by Traxler, seconded by Rolison to approve PC 2023-02 request for approval of Deer Ridge Run Re-plat in Phase 2.

Motion carried as follows:

Aye: Preston, Stehr, Traxler and Rolison

Nay: None

#### **ANNOUNCEMENT**

1. Next meeting Monday, March 6, 2023, at 6:30 pm

#### **NEW BUSINESS**

Preston asked about a handbook for the Planning Commission or a procedure manual. Schoening stated the City should provide something to the members and he will look into this.

#### **ADJOURNMENT**

Motion was made Traxler, seconded by Stehr to adjourn the meeting at 6:46 p.m.

Motion carried as follows:

Aye: Preston, Stehr, Traxler and Rolison

Nay: None

Attest:

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City Clerk

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Chairman