

## Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **JULY 10, 2023, AT 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TREY BUCK, AUSTIN HUGHES AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: DANA SCHOENING, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, RYAN ALLEN, WILL SMITH, LAURIE KOELSCH, BRYAN BALENSEFIEN, AMY NATCHER, AMBER RILEY, JULIE MOWDY AND MIKE FAY

OTHERS PRESENT: LESLIE WALKER AND LARRY WATSON

**CALL TO ORDER** McLeroy called the meeting to order at 6:01 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

### **ORDER OF BUSINESS**

1. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets.

**Dickson stated no questions. Hughes stated no questions. Buck stated no questions.**

**Dickson asked about item 4j budget amendment for software. Schoening stated this is to consolidate the funds into one fund in the budget. Koelsch stated to move all to a general IT fund.**

**Hughes asked about item 4f, g, h and if 522 is the same contract as previous years. Allen stated yes, it is the same contract.**

**McLeroy asked about the budget amendments item 4i and j. Schoening stated item 4j is to move the software service agreements all to general government. He stated 4i is EMS funding. Allen stated we contracted with a 3<sup>rd</sup> party last year and they recovered \$76,000 in medicare money for EMS. He stated their percentage was 13%. Schoening stated Allen worked to get the uncollected funds from medicare and get this supplemental reimbursement. Schoening stated we will need to sign an annual agreement to continue this service.**

**McLeroy asked about fiber modems and inventory for TDA item 2c. Koelsch stated this order will keep the modem and the router inventory even.**

2. UPDATES, DISCUSSION, and QUESTIONS regarding:

a. Financial Report Budget Update-Fire/EMS

**Schoening presented budget document for Fire, EMS and Emergency Management. Allen presented EM budget at 40%, EMS at 50% and fire at 20%. Allen stated a new ambulance will be delivered in a few weeks. He stated EM takes 40% of time with lots of projects including storm sirens, emergency management plan due in October, and state required attendance at meetings. He stated an Emergency Management specialist position is needed. Allen stated the department gave up the assistant chief position in order to have more line personnel. He stated we should bring an EM specialist on board as I leave. He said it is an important position for the city.**

**Allen discussed vehicle maintenance is an issue and should be addressed. Allen stated EMS collections have increased 5-10% per year. McLeroy stated with new homes and growth, the calls will increase. Allen stated there are overall increases related to older population as well. Allen stated three more front line employees have been added to the fire department. He stated it is difficult to hire paramedics and the city should consider moving to BLS (basic lifesaving) service. He stated the current certification requires a paramedic. McLeroy asked if 522 funding requires a paramedic and Allen stated it did but that is no longer a requirement for the funding. The funding is now for providing new ambulances to the departments. Hughes asked why wait to change the certification and Allen stated we can start now if that is the request. Allen discussed more funding options from 522 board coming for capital improvements. He stated this could be used for station 2 to improve the living quarters. Allen discussed the budget, the transfer of Fire and EMS funds to areas other than fire which decreased his spending ability. McLeroy asked for report of Fire/EMS budget amounts for the last 5 years.**

3. INFORMATION AND REPORTS

a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors

b. Councilmember Reports

**No reports**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**Motion was made by Dickson, seconded by Hughes to adjourn the Workshop Meeting at 6:57 p.m. Motion carried as follows:**

**Aye: Dickson, Buck, Hughes and McLeroy**

**Nay: None**

Attest:

\_\_\_\_\_  
Wendy Marble, City Clerk

\_\_\_\_\_  
Aaron McLeroy, Mayor