

Minutes

THE CITY OF TUTTLE CEMETERY ADVISORY COMMITTEE MET IN REGULAR SESSION ON **JULY 17, 2023 AT 5:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W MAIN.

MEMBERS PRESENT: JUDY MCGEE, SHERI WELCH, CONNIE DELNO, DEANNA HARDESTY GLAZIER AND BRIAN MCENTIRE

MEMBERS ABSENT: NONE

STAFF PRESENT: AARON SLATTERY AND WENDY MARBLE

OTHERS PRESENT: NONE

CALL TO ORDER McEntire called the meeting to order at 5:18 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. SELECTION of Chairperson and Vice-Chairperson

Motion was made by Delno, seconded by Hardesty to nominate McEntire for Chairperson. Motion carried as follows:

Aye: Delno, McGee, Welch, Hardesty and McEntire

Nay: None

Motion was made by Hardesty, seconded by Welch to nominate Delno for Vice-Chairperson. Motion carried as follows:

Aye: Delno, McGee, Welch, Hardesty and McEntire

Nay: None

2. APPROVAL of minutes from October 17, 2022

Motion was made by Delno, seconded by Welch to approve the minutes of October 17, 2022. Motion carried as follows:

Aye: Delno, McGee, Welch, Hardesty and McEntire

Nay: None

3. DISCUSSION of maintenance at Silver City and Fairview cemeteries

Delno presented the need for updated signs at Silver City Cemetery that have a better explanation of the history.

Delno asked about monuments that are damaged or need to be reset. McEntire stated monument companies might straighten the older monuments at no cost. Marble stated one of the veteran monuments has been repaired and reset.

McEntire discussed the pre-emergent that was used this year and asked that it not be used again. Hardesty stated the yellow color was terrible and was surprised it finally washed off. Slattery stated they will use something different next year and do a test before applying to entire cemetery. McEntire stated the stickers are better but will always be a problem because of the property to the west that does not spray. Welch stated she will ask the property owner to spray the field.

Delno asked if the exit sign near the chapel can be moved where it is more visible. She stated people complained during Memorial weekend that they could not see the sign to show them the exit. Slattery stated yes. He stated the employees are trimming trees

and trying to do more maintenance of the grounds at Fairview.

4. DISCUSSION regarding budget, planning, and projects

McEntire asked about the budget, when it is planned and if the committee could receive a budget report. Slattery stated budget meetings are starting this week. Marble stated she will provide a report to members.

McEntire discussed the oil royalty money and would like to have details of what mineral rights the city has that are for the cemetery. He asked if it is the cemetery property or the farm lease property. Hardesty asked for details of the mineral rights and the percentage the city owns and how many acres. Marble stated she will work on finding this information. Hardesty suggested asking the City Attorney to run a mineral search.

5. DISCUSSION of Memorial Day weekend activities at Fairview Cemetery

Delno discussed the American Legion wants to install a monument for Rooker and Wallace by the chapel. She asked if the City could paint the concrete Oklahoma area at the chapel. Delno stated that her family worked 80% of the time during Memorial Weekend. She asked that all members work at least one shift next year. She also asked that members make phone calls rather than relying on the city to do this. Delno stated she and Welch are working on a list to update all cemetery records by walking each section and taking photos of the headstones.

Welch asked if the members would be interested in applying for Wreaths Across America for fresh wreaths for veterans during Christmas. All members said yes please apply. Marble stated there are approximately 800 veterans.

6. DISCUSSION and related CONSIDERATION regarding improvements to Fairview Cemetery

Hardesty asked about a designated space for the columbarium and pavilion. Slattery presented a location on the east side of cemetery was previously discussed and he presented some examples. McEntire stated we previously discussed buying more property and the amenities that are needed including restrooms, parking and storage. McEntire discussed a video of Vondel Smith's cremation garden. Welch discussed the possible donation of land and donation from builders to complete this project. She stated she will ask if this is possible. McEntire stated we need to start a campaign for memorial donations for the project as soon as possible.

ANNOUNCEMENTS

NEW BUSINESS

ADJOURNMENT

Motion was made by Hardesty, seconded by Delno to adjourn the meeting at 6:36 p.m.

Motion carried as follows:

Aye: Delno, McGee, Welch, Hardesty and McEntire

Nay: None

Attest:

City Clerk

Chairperson