

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN SPECIAL WORKSHOP SESSION ON **OCTOBER 30, 2023, AT 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, AUSTIN HUGHES, LARRY WATSON AND AARON MCLEROY

MEMBERS ABSENT: TREY BUCK

STAFF PRESENT: DANA SCHOENING, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, AARON SLATTERY, AMY NATCHER, JULIE MOWDY, MIKE FAY AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER

CALL TO ORDER McLeroy called the meeting to order at 6:01 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. UPDATE regarding Disc Golf at Hartin Hambleton Memorial Park (Soccer Park)

Todd Littleton presented the disc golf has 19 sponsorships. He stated the course has 14 permanent holes with a short hole and long hole layout. He stated volunteers have provided approximately 400 hours of work. Littleton stated the concrete pads were donated and they should be insured for about \$600 each. He stated this will be a \$50,000 course when complete. He thanked Aaron Slattery and Mitch Reida from public works for their work and stated we will need to work out a maintenance plan for the course. Littleton stated 300-400 rounds of golf are played monthly at Schrock Park and the t-pads need to be concrete. Todd thanked the council and staff for their time.

2. DISCUSSION regarding FY 2024 Budget submission by the City Manager

Schoening presented the budget draft and stated this will come back in more complete form at the November 13th workshop meeting. He stated the revenue projections for 2024 are flat with additional expenses. He stated there is unexpended money from 2023 and the fund balances are good. Schoening stated concerns about inflation and construction/building revenue deficit. Watson asked about grant funding. Schoening discussed 522 funds and capital revenue is not listed in the budget until received. He stated there will be no new positions created and budgeted for a 4.5% pay increase which is the same as 2023. Mowdy stated 8 new positions were requested for 2024. Schoening stated new positions would be difficult to fund. He stated they are reviewing some fire fighter/paramedic positions and changing to

paramedic only because applicants are having difficulties passing the fire pension requirements. Mowdy stated these would be city positions and non-union. She stated the department needs paramedics. Perryman stated IAFF union contract does not require this position and it can be a management decision to create this and advertise for paramedic only position. Hughes asked if the requirements for fire pension are standard and McLeroy stated physical requirements are state law.

Hughes asked if the fund balances are at 10% and Schoening stated fund balances meet that, what is not used for carryover will go into the fund balance.

Schoening stated we have a lot of debt service in TPWA with infrastructure and expansion in new neighborhoods.

Slattery presented three gas projects. SH-76 is getting close, and cost may be \$175,000 and some costs with ONG for gate connection. He stated the Fairview Gas Gate project with ONG to configure to double feed the downtown area and SH-76 will feed the east side of town. He stated third project with all neighborhoods built out, it would cost \$225,000, but hoping all new additions (Warm Springs and Hampton Valley) don't start in 2024.

Slattery presented sewer project for Warm Springs was an MOU with city agreeing to pay for ½ mile of sewer from Jaden Court. Fairbairn stated the bid for this a few years ago was \$270,000 and the previous city manager called off the project. Fairbairn stated ask city attorney if developer's contractor could construct this and city pay. Fairbairn stated the plans will be coming in December.

Slattery provided information on WWTP and water plant conversion.

McLeroy asked about raising community development fees. Schoening stated we are looking at state law for impact fees and justification to make it legal. McLeroy stated Newcastle fees are now \$10,000-\$12,000 for new construction. He stated we can't keep allowing building without a way to pay for infrastructure. Hughes stated this increase has to be on connection fees, and not on rate increases. Schoening stated the rate study from 2019 states a 2% increase in water and sewer rates for the next two years. Our Municipal Finance consultant stated this should be higher and continue with 7.5%. Perryman was asked to provide language that will allow this.

McLeroy stated sales tax should be funding police and fire and should not expect residents to pay for development costs. He stated our current connection fees will not pay for infrastructure that is needed. Dickson stated double the connection fees and Hughes stated increase by 75%. Dickson stated look at 7.5% utility rate increase, 75% increase on connection fees and spread the fees out for the developer/builder so they are not all at beginning of construction. Schoening stated we will bring these items back in November for discussion and for consideration in December. Slattery stated he will work the numbers for connection fees.

Schoening discussed use of ARPA fund of approximately \$1million. Lift station #1

for all of downtown is approved, lagoon rehab not yet approved waiting on cost, range is \$500,000 to \$600,000. Slattery explained the lagoon is like a giant septic tank and taking away the volume by opening the WWTP does not get rid of what is there. He stated we have an order of violation from ODEQ and that if we don't rehab this timely that we will have penalties and other consequences. Hughes and Dickson stated to get this done. Fairbairn stated he could have costs at the November or December workshop meeting. Watson asked about cemetery fees and Schoening stated we are looking at all fees. McLeroy asked about looking at resident and non-resident fees for the cemetery. Marble stated she has reviewed cemetery fees from other communities and will bring this information for consideration.

3. INFORMATION AND REPORTS

- a. Monthly Budget Update
- b. City Manager and Department Reports

Schoening presented the Fire Chief search is in progress and council interviews should be soon. Schoening stated Laurie Koelsch resigned, and we have the position posted. Dickson asked how many fire chief applicants and Schoening stated 7 applicants. Dickson asked how Koelsch's position is advertised and Schoening stated Technology Services Manager.

Cluck stated department received Lighthorse cross commission cards and we are working on the procedures.

- c. Councilmember Reports

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Dickson, seconded by Watson to adjourn the Special Workshop Meeting at 7:58 p.m. Motion carried as follows:

Aye: Dickson, Hughes, Watson and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor